REPUBLIC OF THE PHILIPPINES
AUTONOMOUS REGION IN MUSLIM MINDANAO
OFFICE OF THE REGIONAL GOVERNOR
Cotabato City

جمهورية الفلبين
الحكم الذاتي الاقليمي لمسلمي منداناو
وزارة الحاكم الاقليمي
مدينة كوتاباتو

Autonomous Region in Muslim Mindanao
Office of the Regional Governor
Records Division, AMS
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DATE : 01-15-18
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MEMORANDUM
Order No. 04
Series of 2017

TO : **ALL LINE AGENCIES, BUREAUS, OFFICES**
Autonomous Region in Muslim Mindanao

SUBJECT : **1ST ARMM GENDER RESOURCE POOL OF EXPERTS**

DATE : **11 January 2018**

DEPARTMENT OF HEALTH ARMM
RECEIVED
JAN 16 2018
(Date)
By:
Records Section
ADMINISTRATIVE DIVISION

1. The Regional Commission on Bangsamoro Women, in partnership with the Philippine Commission on Women, will hold the **1st ARMM Gender Resource Pool of Experts**. The training aims to create and certify GR Poll of Experts, in response to the increasing demand of technical assistance on Gender Mainstreaming and GAD *Planning and Budgeting, for regional line agencies and local government units in* **ARMM.**

2. Anent this, all GAD practitioners, experts, trainers, and focal persons, are invited to attend the said activity on **January 24-26, 2018 at Manila.** Exact venue will be announced later.

3. All interested participants should accomplish and submit the attached Training Needs Assessment (TNA) to RCBW-ARMM, as early as possible due to slot availability.

4. Please direct all queries to Ms. Jenelyn Omar, at 09753030789. You can also call RCBW-ARMM Office at tel no. (064) 421-2562.

5. For proper guidance and information.

By Authority of the Regional Governor:
HON. MUJIV S. HATAMAN

ATTY. LAISA MASUHUD ALAMIA
Executive Secretary

ORG-ARMM RD-AMS
AAA063452

Autonomous Region in Muslim Mindanao
Office of the Regional Governor
OFFICE OF THE EXECUTIVE SECRETARY
RELEASED
Name:
Office:
Date: 01/15/2018
Time:
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بسم الله الرحمن الرحيم

Republic of the Philippines
Autonomous Region in Muslim Mindanao
REGIONAL COMMISSION ON BANGSAMORO WOMEN

January 9, 2018

RECEIVED
BY :
DATE : JAN 09 2018
TIME : 3:17 pm
CTL NO. :
ORG-ARMM RD-AMS
AAX008082

ATTY. LAISA MASUHUD ALAMIA
Executive Secretary
Office of the Regional Governor
OBP Bldg., ARMM Compound, Cotabato City

Subject : **1st ARMM GENDER RESOURCE POOL OF EXPERTS**

Autonomous Region in Muslim Mindanao
Office of the Regional Governor
OFFICE OF THE EXECUTIVE SECRETARY
B. Maulana
1/10/18
10:20am
2018-01-080

Dear Executive Secretary;

Asssalamu Alaikum wa Rahmatullahi Taala wa Barakatuh!

In response to the increasing demand of technical assistance (TA) on Gender Mainstreaming and GAD Planning and Budgeting (GPB) for Regional Line Agencies and LGUs in ARMM Region, the Regional Commission on Bangsamoro Women in coordination with Philippine Commission on Women and proposing to partner with the ORG-ARMM to hold the **1st ARMM Gender Resource Pool of Experts** on January 24-26, 2018 in Manila. The certified GR Pool of Experts will be tapped by RCBW in providing GAD technical assistance and will serves as ARMM consultant in crafting and updating of tools and customized training packages for clients.

For this training, the accommodation, meals, kit, honorarium of the RPs and other incidentals will be co-share by RCBW and ORG-ARMM. The transportation (Air and Land Fare) expenses will be charged to the participant respective agency's 5% GAD budget. A 20 ARMM personnel including RCBW with advanced GAD training will receive advanced and specialized GAD training for 4 days under the tutelage of PCW GAD experts and 3 RCBW and ORG staff will have GMMS training. The proposed total training cost is enclosed for your perusal.

In line with this, may we respectfully request the Office of the Executive Secretary to issue a memorandum to enjoin GAD practitioners/trainers and GAD Focal Person of every agency to participate in the above mentioned training. Also attached hereto are the TNA forms and draft memo.

For inquiries and clarifications, please contact RCBW-ARMM at Telephone No. 421-2562 or Mobile No. 0975-303-0789 and look for Ms. Jenelyn A. Omar.

Thank you very much and mabuhay po kayo!

Very truly yours,

SITTIE JEHANNE U. MUTIN, CESE
Chairperson

ACTIVITY	**Trainor's Training on ARMM Gender Pool of Resource**			
VENUE	Manila			
DATE	24-26 January 2018			
RATIONALE				
OBJECTIVE				
	ACCOMMODATION			
	3 nights @ 1000 per night = 3000 (Room Accommodation: Jan. 24-25)	20	3,000.00	60,000.00
	Sub Total (Accommodation)			**60,000.00**
	Meals			
	Participants (P1000 for 2 days - P2000 Jan. 24-25) *Inclusive of:* *Breakfast (Jan. 26)* *AM Snacks, Lunch, PM Snack (Jan. 24-25),*	20	2,000.00	40,000.00
	(Jan. 23) Dinner	20	200.00	4,000.00
	Sub Total (Meals)			**44,000.00**
	SUPPLIES AND MATERIALS			
	Expanding Folder	20	25.00	500.00
	Notebook	20	10.00	200.00
	Ballpen	20	20.00	400.00
	ID Jacket	20	15.00	300.00
	Special Paper (Name Tag)	3	50.00	150.00
	Special Paper (Certificate)	3	50.00	150.00
	Sticker	3	50.00	150.00
	HP Ink Black	1	480.00	480.00
	HP Ink Tri-Color	1	490.00	490.00
	Bond Paper	4	200.00	800.00
	Sub Total (Supplies and Materails)			**3,620.00**
	Honorarium			
	Resource Persons (16 hrs x p1,5 = 24,000/4RP = 6000)	4	6,000.00	24,000.00
	Sub Total (Honorarium)			**24,000.00**
	TOTAL			**128,000.00**
	Contigency Fund @ 5%			12,800.00
	GRAND TOTAL			**140,800.00**
Budget ceilling per pax		20	140,800.00	7,040.00

PHILIPPINE COMMISSION ON WOMEN

TRAINING NEEDS ASSESSMENT (TNA)

I. Personal Information

Name			
Sex	☐ Female ☐ Male	**Age**	
Agency/Office			
Bureau/Division/Unit			
Designation/Position		**Length of Service**	
Contact Number/s (Office Landline/Mobile number)		**Email Address**	

I. A. Membership to the GAD Focal Point System (for NGA and LGU clients)

Are you a member of the GAD Focal Point System (GFPS)?	☐ Yes ☐ No
Current membership in the GFPS (e.g., Chair, Execom, TWG member, etc.)	
No. of years of membership in the GAD Focal Point (regardless of designated position in the GFPS)	

II. Familiarity on GAD Concepts, Policies, and Tools

How well do you know the GAD concepts, policies and tools listed below? Please encircle the number that corresponds to your answer.

A. GAD CONCEPTS					
1. Sex and Gender	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
2. Gender and Development (GAD)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables

3. Gender stereotypes	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
4. Gender discrimination	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
5. Gender analysis	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
6. Gender mainstreaming	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
7. GAD Planning and Budgeting	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
8. Gender Equality	1 No idea	2 Know little about it	2 Know little about it	4 Confident to talk about it	5 Can apply it to work/output deliverables
9. Gender Equity	1 No idea	2 Know little about it	2 Know little about it	4 Confident to talk about it	5 Can apply it to work/output deliverables
10. Gender Perspective	1 No idea	2 Know little about it	2 Know little about it	4 Confident to talk about it	5 Can apply it to work/output deliverables
B. GAD POLICIES AND MANDATES					
1. Convention on the Elimination of All Forms of Discrimination Against Women (UN CEDAW)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
2. Beijing Platform for Action (BPfA)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
3. Millennium Development Goals	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
4. Philippine Plan for Gender-Responsive Development, (1995-2025)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
5. Section on GAD in the General Appropriations Act	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
6. Republic Act 7192 (Women in Development and Nation Building Act of 1992)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
7. Republic Act 7877 (Anti-	1	2	3	4	5

Sexual Harassment Act of 1997)	No idea	Know little about it	Familiar with it	Confident to talk about it	Can apply it to work/output deliverables
8. Republic Act 8353 and 8505 (Anti-Rape Law of 1997 and Rape Victims Assistance and Protection Act of 1998)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
9. Republic Act 9262 (Anti Violence against Women and their Children Act of 2004)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
10. Republic Act 9710 (Magna Carta of Women)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
11. Republic Act 10354 (Responsible Parenthood and Reproductive Health Act of 2012)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
12. Republic Act 10364 (Expanded Anti-Trafficking against Persons Act of 2012)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
13. Republic Act 10398 (Anti-VAW Consciousness Day of 2012)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
14. Gender and Development Code	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
15. Memorandum Circular 2011-01-Guidelines for the Creation, Strengthening and Institutionalization of the Gender and Development (GAD) Focal Point System	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
16. Joint Circular 2012-01-Guidelines for the Preparation of Annual Gender and Development (GAD) Plans and Budgets and Accomplishment Reports to Implement the Magna Carta of Women	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
17. Joint Memorandum Circular 2013-01-Guidelines on the Localization of the Magna Carta of Women	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
18. Joint Memorandum Circular 2016-01: Amendments to JMC	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output

NO. 2013-01: Guidelines on the Localization of the Magna Carta of Women					deliverables
19. Joint Memorandum Circular 2016-01: Guidelines for the Creation, Strengthening and Institutionalization of a Regional Gender and Development Committee under the Regional Development Council	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables
20. COA Circular 2014-001: Revised Guidelines in the Audit of Gender and Development (GAD) Funds and Activities in Government Agencies	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Can apply it to work/output deliverables

C. GAD TOOLS						
1. 24-hour Activity Profile	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Able to apply/use it at work	5 Can apply it to work/output deliverables
2. Gender Gap Analysis Tool at the Community Level	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Able to apply/use it at work	5 Can apply it to work/output deliverables
3. Harmonized Gender and Development (GAD) Guidelines	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Able to apply/use it at work	5 Can apply it to work/output deliverables
4. Gender Mainstreaming Evaluation Framework (GMEF)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Able to apply/use it at work	5 Can apply it to work/output deliverables
5. Gender Responsive LGU Ka Ba? Tool (Gerl Ka Ba? Tool)	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Able to apply/use it at work	5 Can apply it to work/output deliverables
6. Participatory Gender Audit	1 No idea	2 Know little about it	3 Familiar with it	4 Confident to talk about it	5 Able to apply/use it at work	5 Can apply it to work/output deliverables

III. Trainings attended in the last 5 years relevant to gender and development (use additional sheets if necessary)

Title of the Training	Inclusive Date/s	Role in the Training (i.e. participant, facilitator, resource person, secretariat)

Are there specific topics that you would like to include for discussion during the training? If yes, please list them down and indicate the reasons why you would like to learn about these topics.

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Thank you for your time!